

REQUEST FOR APPROVAL OF ADDITION TO OR ALTERATION OF PROPERTY

Preamble: The Declarations of Covenants, Conditions and Restrictions of Sugarberry Court at Ridgefield Homeowners Association, Inc. provides for protective covenants and restrictions with the intent of preserving the character of Sugarberry and to protect property values, therein by requiring prior approval for all exterior additions or alterations of property.

TO: Board of Directors, Sugarberry Court at Ridgefield Homeowners Association, Inc.

FROM: _____ DATE: _____

Name

Street Address

PHONE: _____

Email: _____

Please include a drawing or sketch depicting location and dimensions of the structure, alteration, fence, landscaping, etc.

Description of Request: _____

Signature of Homeowner: _____ Date: _____

Approval is based on types and description of materials described herein. Once approval is granted, any changes must be resubmitted on a new request form. It is the responsibility of the homeowner to obtain all necessary city and County permits and comply with their building codes. If you have any questions, please call Sugarberry Property Manager, Capital Realty Group, Inc., Phone (812) 331-9095. Your request will act upon within thirty (30) days.

Approved: _____ Denied: _____

Approved with the following stipulations: _____

Reason for disapproval if request is denied: _____

Signed by
Board of Directors

Date

**All requests must be submitted to Sugarberry Property Manager,
323 E. Winslow Rd, Ste 100, Bloomington IN 47401 (812) 331-9095**