

## REQUEST FOR APPROVAL OF ADDITION TO OR ALTERATION OF PROPERTY

Preamble: The Declarations of Covenants, Conditions and Restrictions of Lincoln Place Homeowners' Association, Inc. provides for protective covenants and restrictions with the intent of preserving the character of Lincoln Place and to protect property values, therein by requiring prior approval for all exterior additions or alterations of property.

TO: Board of Directors, Lincoln Place Homeowners' Association, Inc.

FROM: \_\_\_\_\_ DATE: \_\_\_\_\_  
Name

\_\_\_\_\_ PHONE: \_\_\_\_\_  
Street Address

Email: \_\_\_\_\_

Please include a drawing or sketch depicting location and dimensions of the structure, alteration, fence, landscaping, description of materials, etc.

Description of Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Approval is based on types and description of materials described herein. Once approval is granted, any changes must be resubmitted on a new request form. It is the responsibility of the homeowner to obtain all necessary City and County permits and comply with their building codes. If you have any questions, please call the Lincoln Place Property Manager, Capital Realty Group, Inc., Phone (812) 331-9095. Your request will be acted upon within sixty (60) days.

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approved with the following stipulations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Reason for disapproval if request is denied: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signed by

**Lincoln Place Board of Directors**

\_\_\_\_\_  
Date

**All requests must be submitted to Lincoln Place Homeowners' Association, Inc.,  
323 E. Winslow Rd, Suite 100, Bloomington IN 47401 (812) 331-9095**